

# VOLUNTEER APPLICATION

Individuals working with children or developmentally disabled persons at Milwaukie Covenant Church must complete this volunteer application and undergo a criminal background check. Responses will be kept confidential within the church administration with information disclosed to ministry team members only on a "need-to-know" basis.

Application may be turned in to the ministry team member who recruited you, submitted at the the church office or emailed to [secretary@milwaukiecovenant.org](mailto:secretary@milwaukiecovenant.org).



MILWAUKIE  
COVENANT  
CHURCH

12201 SE Linwood Ave  
Milwaukie, OR 97222  
(503) 654-7374

[www.milwaukiecovenant.org](http://www.milwaukiecovenant.org)  
[secretary@milwaukiecovenant.org](mailto:secretary@milwaukiecovenant.org)

## PERSONAL INFORMATION

First Name	Middle Name	Last Name	Date of Birth
Street Address			SSN
City	State	Zip	Phone
Email Address		Marital Status	T-Shirt Cut Preference & Size <input type="checkbox"/> Unisex _____ <input type="checkbox"/> Ladies _____

## SPIRITUAL HISTORY

Are you a Christian?	Briefly outline your spiritual journey, including how you came to trust Christ as Savior.		
Church Attending			
Are you a member? <input type="checkbox"/> Yes <input type="checkbox"/> No	Frequency of Attendance _____ times per <input type="checkbox"/> Mo. <input type="checkbox"/> Yr.		
Service/ministry positions in which you are active			
List any relevant traing, studies or skills			

## MINISTRY PREFERENCE

For what position are you applying?	Why are you interested in this position?
When are you available?	List any previous experience working with children, youth and/or disabled individuals.
With what age(s) do you prefer to work? _____ -OR- <input type="checkbox"/> No strong preference	Describe any conditions, limitations or beliefs that might restrict you from performing certain duties.

## PERSONAL REFERENCES *List three personal references (pastors, employers, friends, teachers, etc.) Do not include relatives.*

Name	Phone	Email		
Street Address		City	State	Zip
Name	Phone	Email		
Street Address		City	State	Zip
Name	Phone	Email		
Street Address		City	State	Zip

## LEGAL QUESTIONNAIRE

Have you ever been convicted of a criminal offense (felony or misdemeanor, except for minor traffic violations)? Answer "yes" if you entered into a plea agreement, including an arrangement for a deferred sentence or deferred judgment in connection with a criminal charge.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been arrested for or charged with a sexual offense, an offense relating to children, or a crime of violence (that is not covered in question 1 above)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been reported to a social service agency, law enforcement authority, child abuse registry or similar organization regarding abuse or misconduct involving minors?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been the subject of reprimand, discipline or expulsion by a church, denomination or religious organization?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been the subject of a civil lawsuit involving sexual misconduct, sexual harassment or other immoral behavior or conduct involving adults or children?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been the subject of a complaint or disciplinary proceeding against a professional license or certification held by you, including a license to provide childcare or similar services?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been the subject of any disciplinary action, transfer, or dismissal, or been named as a defendant in a civil or criminal lawsuit as a result of an accident or mishap involving children?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been subject to any investigation or disciplinary action (including discharge) by an employer or by a church, religious or other organization?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>If you answered yes to any of the above questions, please attach a separate statement detailing the offense, charge, allegation or investigation. Fully describe the nature of the situation and include any relevant information (date, agencies/organizations involved, court records, and contact information for (a) person(s) familiar with the circumstances with whom we could speak).</b>	

## APPLICANT STATEMENT & RELEASE

<p>The responses I have provided in completing this application are accurate, truthful and complete.</p> <p>I authorize Milwaukie Covenant Church to make inquiries concerning my background in connection with the information I have provided on this form, including performing a criminal background check.</p> <p>I authorize all persons associated with me (including but not limited to churches, employers, law enforcement, licensing and social service agencies) to release to Milwaukie Covenant Church and its representatives any information contained in their files or records concerning me, including their opinions regarding my character and fitness for working with children and youth. I release all agencies and parties from any collective or individual liability for damages to me, my heirs or family on account of compliance with this authorization, and I waive any right that I may have to inspect any information provided about me by any individual or organization listed on this application.</p> <p>I understand that my service with Milwaukie Covenant Church shall be volunteer service, not employment, and that I have no entitlement to or expectation of compensation or benefits. I understand that my volunteer service is at-will and can be terminated by the church at any time with or without cause or advance notice.</p> <p>I affirm that I will strictly comply with all policies and procedures of the church, including its Child Safety Policy, and I agree to report any known or suspected child abuse or other policy violations to the Senior Pastor or the Director of Children, Youth &amp; Family Ministries. If at any time I find that I am unable to support the policies, procedures or doctrine of this church, I will resign my volunteer position. I understand that failure to abide by such policies and procedures may result in disciplinary action or immediate dismissal from volunteer service.</p> <p><b>I HAVE CAREFULLY READ THE ABOVE STATEMENT &amp; RELEASE, AND I UNDERSTAND THE CONTENTS THEREIN. I AM SIGNING THIS RELEASE AS MY OWN FREE AND VOLUNTARY ACT.</b></p>	
Applicant Signature	Application Date

**C O N F I D E N T I A L**

## **AUTHORIZATION & REQUEST FOR CRIMINAL RECORDS CHECK**

First Name	Middle Name	Last Name	SSN
Maiden Name (if applicable)	All Other Aliases	Date of Birth	
Street Address			Place of Birth
City	State	Zip	Previous States Lived In
<p>I hereby authorize Milwaukie Covenant Church and the background check agency of their choosing to perform a criminal records check on me and I agree that Milwaukie Covenant Church may review the results of that search, including information regarding any convictions on my record. I hereby release the authorized background check agency and Milwaukie Covenant Church from any and all liability resulting from such disclosure.</p>			
Signature			Today's Date



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